



Title of Post:	Climate Change Officer
Responsible to:	The Parish Minister, Granton Parish Church
Period of employment:	~6 month Fixed-term 17 September 2018 – 31 st March 2019
Hours:	22.5 hours per week (3 days)
Salary:	£18,278 pro rata
Main Purpose of Post:	The primary responsibility of the postholder is to run the delivery and reporting aspects Granton Goes Greener project, under the strategic direction of the Project Steering Group. The postholder is not responsible for claims and financial control of the project.

Background to the post

An exciting opportunity has arisen for a self-motivated and enthusiastic individual to make an impact in reducing the carbon footprint of the local community of Granton.

Last year Granton Parish Church became an Eco Congregation, joining a worldwide movement which helps churches make the link between environmental issues, Christian faith and demonstrating our own commitment to better stewardship of the earth's resources. We appointed a voluntary Eco Ambassador and began to undertake challenges which would both facilitate a better understanding of the need to tackle climate change and encourage simple shifts in behaviour. In taking this step, we also wanted to look at ways we could reduce CO2 emissions within our existing buildings and at working with the local community of Granton to 'Go Greener'.

This fixed-term post is funded through the Scottish Government's Climate Challenge Fund and the European Regional Development Fund. The post-holder will support Granton Parish Church in working towards defined outcomes which will reduce CO2 emissions in the church building itself and through changing attitudes and behaviours in the wider community.

The post-holder will be expected to recruit and train volunteers who can continue the Granton Goes Greener project beyond the lifetime of the grant.

The post-holder will be based at Granton Parish Church office, 55 Boswall Parkway, but will be expected to work in various locations within the area as part of the community engagement role. Some weekend and evening work will be integral to this post. It is expected that working hours will be established to coincide with the Swap Shop opening times.

Holiday entitlement is 6 weeks (pro rata) the period during which holidays may be taken being at the discretion of the Kirk Session.

This post will require membership of the Disclosure Scotland PVG Scheme.

Main Duties

<p>SWAP SHOP</p> <p>Run the Clothes and Rescued Bread Swap Shop on Mondays (4-5pm, Tuesdays (4.30-6pm) and Fridays (11-12am). (note: there is potential to open longer and different hours – to be reviewed by postholder)</p> <p>Promote the Swap Shop effectively to the wider community.</p> <p>Develop and initiate a process for the flow of ‘Rescued Bread’ – from Bakeries to Swap Shop, to church and finally to disposal of unused bread.</p>	<p>Approx 5 hours per week</p>
<p>CYCLING</p> <p>Organise free bike maintenance sessions (provided by Grease Monkeys and funded from CCF Grant) and 3 bike maintenance sessions with Greasemonkeys, and 3 guided cycle rides (we have trained cycle ride leaders) within by end March 2019.</p> <p>Effectively promote the project’s cycling initiatives to the wider community.</p>	<p>Approx 2 hours per week</p>
<p>RECRUIT AND MOTIVATE VOLUNTEERS</p> <p>Reach out to potential sources of volunteers for the Swap Shop and cycling initiatives with a view to developing a pool of people who can sustain the Swap Shop and cycling initiatives beyond the end of the project.</p>	<p>Approx 3 hours per week</p>
<p>EDUCATION and PARTNERSHIP</p> <p>Build on existing relationships with local community groups to encourage conversations about climate change.</p>	<p>Approx 5 hours per</p>

Liaise with partnership groups – Baynes Bakeries, Spartans Community Football Academy, Grease Monkeys, Edinburgh Electric Bike Company and Granton School in the effective delivery of outcomes.	week
REPORTING Craft and submit reports to the Climate Challenge Fund (after approval from the Steering Group).	Approx 1 hour per week
SOCIAL MEDIA Promote project on Facebook, website and Twitter	Approx 1 hour per week

Person Specification: Climate Change Officer

	Essential	Desirable
Skills, abilities and knowledge		
An understanding of the impact of climate change	√	
Proven experience of working in a similar field in a paid or voluntary capacity		√
Proven record of motivating and working effectively with volunteers	√	
Ability to use social media	√	
Clean driving licence (car ownership is not required as we can use City Car Club if required)		√
Interest in cycling and active cyclist		√
Personal Qualities		
Ability to communicate effectively with people of all ages and backgrounds	√	
Good oral and written communication skills	√	

Openness to and ability to evidence different ways of working	√	
Ability to try new initiatives	√	
Proven ability to work collaboratively with colleagues	√	
Ability to work unsupervised with readiness to use own initiative	√	